

Community Engagement and Public Information Department



**IMPORTANT EMERGENCY
INFORMATION – PSA #28, June 5, 2020**

**County Begins Re-Opening of Several
Departments**

FOR IMMEDIATE RELEASE

DATE: 6/5/2020

TIME: 2:00 p.m.

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Beginning Monday, June 8, Gloucester County will re-open several of its departments to the public, including the Treasurer, Commissioner of the Revenue and Real Estate Assessment offices. These departments are on the first floor of Building #2, located at 6489 Main Street, and as a preventative safety measure, will only allow a limited number of individuals in at one time.

To help facilitate the reopening, a mobile unit and tents have been set up in the parking lot behind Building #2. Upon arrival, citizens can go directly to a cashier window in the mobile unit to pay their taxes or speak to an employee for “registration/information.” Citizens needing to enter the building will be provided a colored ticket corresponding to the department they need to visit. No one can enter the building without a ticket. Citizens are asked to wear masks and practice socially distancing while waiting in line. Due to limited capacity within the buildings, people will be asked to wait outside and can return to their cars until their ticket number is called. Those waiting in vehicles will be contacted via cell phone when they can enter the building or can use an outdoor display of active ticket numbers to see when it is their turn.

To facilitate service, once registered, citizens may be called by the department they will be visiting as a preliminary screening to ensure the department can fully service their requests, and remind them of the proper documentation they will need to bring with them.

It’s expected that the majority of customers who simply desire to make their first installment 2020 real estate and personal property tax payments in-person will do so at the temporary facility. A drop box is also available to anyone who would like to pay their taxes day or night. Envelopes are located at the drop box. Applications and payments for animal licenses are accepted by mail and by drop box only at this time.

“With the Commonwealth slowly re-opening in phases, Gloucester County is striving to continue to provide the utmost quality of customer service to the public in the safest manner possible,” said Brent Fedors, Gloucester’s County Administrator. “While we realize that this temporary setup may not seem

ideal for everyone, we strongly feel that it is the safest and most streamlined process to grant citizens access to the departments that they need to help serve them.”

More information will be forthcoming regarding other County departments being able to reopen to the public. For additional information, contact the Community Engagement and Public Information Department at 804-693-5730 or qsheppard@gloucesterva.info.

#End of Announcement