

BY-LAWS  
FOR  
COLONIAL GROUP HOME COMMISSION

ARTICLE I - AUTHORITY

The Colonial Group Home Commission is a public body corporate established pursuant to Section 16.1-315 of the Code of Virginia (1950), as amended, and shall execute its responsibilities in a manner consistent with the provisions contained therein. The Commission was organized and exists pursuant to contractual agreement dated December 15, 1985, the provisions of which are incorporated herein by and between the political subdivisions of York County, James City County, Gloucester County, and the City of Williamsburg, all situate in the Commonwealth of Virginia, 9th Judicial District, which agreement implements Section 15.1-21 of the Code of Virginia (1950), as amended, for the joint exercise of powers of participating political subdivisions.

ARTICLE II - PURPOSE

The purpose of the Commission shall be to establish and maintain suitable local and regional detention homes, group homes, and other residential care facilities and programs for children in need of services, delinquent or alleged delinquent youth.

ARTICLE III - MEMBERSHIP

SECTION 1. LOCAL JURISDICTION APPOINTMENTS

Membership on the Commission shall consist of two (2) members appointed by the governing body of each participating political subdivision, as set forth in the Code of Virginia, Sections 16.1-316 and 16.1-317.

SECTION 2. TERMS OF MEMBERS

The terms of the first appointed Commission members shall be fixed so that one of the members from each participating political subdivision shall serve two (2) years and one shall serve four (4) years. After the first appointment, the term of office of all members shall be four years.

Withdrawal from the Commission by a vote of the governing body of a participating political subdivision shall automatically terminate the membership of those commission members representing the withdrawing governing body.

ARTICLE IV - OFFICERS AND EXECUTIVE COMMITTEE

SECTION 1. CHAIRMAN, VICE CHAIRMAN, AND SECRETARY

The officers of the Commission shall be voting members of the Commission and shall be chairman, vice-chairman, and secretary, each of whom shall be elected by the Commission. No two officers shall be from the same political subdivision. Such other officers and committees as may be deemed necessary may be elected or appointed by the Commission.

SECTION 2. ELECTION AND TERM OF OFFICE

The officers of the Commission shall be elected at the annual meeting to be held during the first meeting of the program year. The term of office shall begin immediately. Each officer shall hold office until his successor shall have been duly elected and shall have been qualified or until his death or until he shall resign or shall have been removed in the manner hereinafter provided.

The Chairman shall at least thirty (30) days prior to the annual meeting appoint a nominating committee of two (2) or more members of the Commission. The nominating committee shall, at the annual meeting, submit the name or names of one or more persons for each office to be filled.

SECTION 3. REMOVAL

Any officer or agent elected or appointed by the Commission may be removed by the Commission whenever in its judgment the best interest of the Commission would be served.

SECTION 4. VACANCIES

A vacancy in any office because of death, resignation, removal, disqualification or otherwise, will be filled for the unexpired portion of the term by the Commission.

SECTION 5. CHAIRMAN

The Chairman shall preside at all meetings of the Commission and shall vote as any other member. The Chairman shall have the powers and duties customarily pertaining to the office of a chairman of the Commission; and shall perform such further duties as may be assigned to him by the Commission. The Chairman may appoint such ad hoc committees as he deems to be necessary or desirable.

SECTION 6. VICE-CHAIRMAN

The Vice-Chairman shall perform the duties of the chairman when the chairman is absent or unavailable for the performance of his duties, and such other duties as may from time to time be assigned to him by the chairman or the Commission.

SECTION 7. SECRETARY

The Secretary shall keep the minutes of all meetings in a book provided for that purpose, see that all notices are duly given in accordance with the provisions of these by-laws, or as required and perform all duties incident to the office of secretary and such other duties as from time to time may be assigned by the chairman or Commission.

SECTION 8. EXECUTIVE COMMITTEE

The Executive Committee shall be composed of the elected officers of the Commission and the governmental representatives from the participating jurisdictions.

The Executive Committee shall have general supervision of the affairs of the Commission and take required action in emergency situations between regular meetings; and make recommendations to the Commission.

ARTICLE V - MEETINGS

SECTION 1. REGULAR MEETINGS

Regular meetings of the Commission shall be held a minimum of six (6) times per year at the place and time so stipulated in the Rules of Procedure which shall be determined at the annual meeting. The first meeting of the program year shall be designated as the annual meeting.

SECTION 2. CALLED/SPECIAL MEETINGS

A special meeting may be called at any time at the discretion of the Chairman or by petition of two members of the Commission or by a majority of the Executive Committee.

SECTION 3. AGENDA

The agenda for each regular Commission meeting shall be established by the Chairman, with input from any/all Commission members.

SECTION 4. QUORUM

A quorum shall be constituted by a majority of the Commission membership. When a quorum is not present at any meeting, those present may meet for the purpose of considering such matters as are on the agenda. Action taken at a meeting where a quorum is lacking shall not be final or official unless and until it has been ratified by a majority vote of a quorum of the Commission.

ARTICLE VI - RULES OF ORDER

Robert's Rules of Order shall govern the proceedings at all meetings of the Commission unless otherwise specifically provided by these by-laws.

ARTICLE VII - FISCAL YEAR

The fiscal year of the Commission shall begin on the first day of July in each year and end on the 30th day of June in the following year.

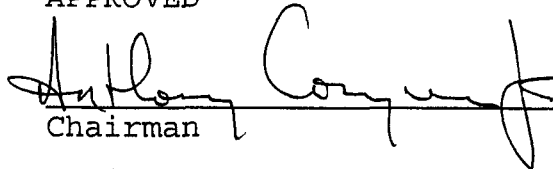
ARTICLE VIII - AMENDMENTS

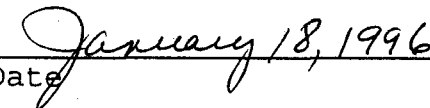
At any annual meeting or at any called meeting when the proposed amendment has been sent out in a notice given to each member in writing thirty (30) days prior to the meeting, these by-laws may be altered, amended, or repealed and new by-laws may be adopted by a vote of a majority of all members.

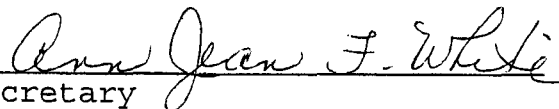
ARTICLE IX - ADOPTION OF BY-LAWS

These by-laws become effective on such date as the Colonial Group Home Commission has adopted a resolution approving said by-laws. A copy shall be furnished to each member of the Commission, and each member jurisdiction.

APPROVED

  
Chairman

  
Date

  
Secretary