



GLOUCESTER COUNTY DOG LICENSE APPLICATION INSTRUCTIONS

Gloucester County Ordinance and Virginia State Law require all dogs 4 months of age and older to be licensed.

INSTRUCTIONS FOR LICENSE PURCHASE:

Pay Online by Credit Card or E-Check:

- ✓ Complete fillable PDF (See page 2)
- ✓ Pay online:
 - On our website, click "Payment Options"
 - Click the link for **Dog Licenses**
Be sure to enter confirmation number on application
- ✓ Email **the following** to treasurer@gloucesterva.info:
 - Completed application
 - Valid rabies vaccination certificate
 - Proof of spay/neuter

Credit/Debit – 2.5%

E-Check – FREE

Same credit card fees apply in-office

PLEASE NOTE – In order to process your animal license, we MUST have your application and any associated information within 24 hours of receiving your payment. If we do not receive the information within that timeframe, your payment will be refunded.

Pay by Check/Money Order:

- ✓ Print completed application
 - ✓ Place in drop box located in median strip of Justice Drive between Gloucester County Offices Building One & Building Two
- OR**
- ✓ Mail to 6489 Main Street, Gloucester VA 23061
 - ✓ Items to include:
 - Completed application
 - Check/money order payable to "Gloucester County"
 - Valid rabies vaccination certificate
 - Proof of spay/neuter

Your tags and any original documentation provided will be mailed to the address on your application.

Please allow at least 24 hours for processing!