



# County of Gloucester

County Administrator

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Date: December 12, 2013

To: Gloucester County Board of Supervisors  
Gloucester County Planning Commission

From: Troy M. Anderson, School Board Representative to CIP Committee  
Thomas J. Danaher, Citizen Representative to CIP Committee  
Christopher A. Hutson, Board of Supervisors Representative to CIP Committee  
Natalie Q. Johnson, Planning Commission Representative to CIP Committee  
Thomas W. Sawyer, Citizen Representative to CIP Committee, Chairman  
Louise D. Theberge, Board of Supervisors Representative to CIP Committee

Cc: Brenda G. Garton, County Administrator  
Anne Ducey-Ortiz, Director of Planning  
Nickie C. Champion, Director of Financial Services

Re: Capital Improvement Plan Recommendation

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The Gloucester County Capital Improvements Plan Advisory Committee was formed at the direction of Ms. Brenda G. Garton, County Administrator. Ms. Garton appointed two members of the Board of Supervisors, one member of the Gloucester School Board, one member of the Planning Commission, and two citizen representatives. A capital improvement plan is a multiyear plan, and the Capital Improvements Plan Advisory Committee was conceived with the hope they would recommend and revisit the plan on an annual basis.

We began our work on October 7, 2013, and this report contains our recommendations to the Board of Supervisors for a Fiscal Year 2015-19 Capital Improvements Plan.

County departments and agencies, as well as Gloucester County Public Schools, submitted over \$56.5 million in capital projects to be considered by the Committee. This amount included \$49.4 million in projects generally funded through the General Fund and \$7.1 million in projects for the Utility Fund. Over the course of several months, the Committee heard presentations from the requestors of proposed projects and developed this recommendation for future consideration by the Board of Supervisors.

The CIP Committee recognizes that local governments devote a large portion of their budgets to capital projects. This large financial investment is required to maintain and expand public facilities

and infrastructure. Ongoing service delivery can only be assured if adequate consideration is given to capital needs. If we fail to maintain our capital stock, our facilities and infrastructure will deteriorate until costly, constant maintenance is required, services are threatened, and community growth stagnates or even declines. Whether our community is growing, stable, or losing population, it needs to plan and budget for capital assets carefully to maintain existing infrastructure and to meet future demands.

The CIP Committee attempted to balance the considerable amounts of money required for projects, within the current debt policies of the County, and the needs of competing demands for capital investment. The Committee not only reviewed specific projects for the recommendation, but also discussed at length the issues and factors impacting the development of a capital plan including what are new capital items and what are maintenance and/or replacement of a current capital asset.

The Committee feels that placing costs of maintenance of current facilities in the capital plan puts them in competition with newly requested capital projects available for financing. The County needs to develop significant pay-as-you-go financing of capital maintenance needs, and the Committee recommends maintenance projects and other non-recurring capital operating expenditures be clearly labeled or included in a special section of the plan.

The CIP Committee is cognizant of the major capital projects currently in process (Page Middle School, Thomas Calhoun Walker Education Center, and completion of the Emergency Operations Center), as well as the stark realities of economic difficulties suffered by our neighbors and friends. In light of the magnitude of current projects as well as the continued uncertainty of the slow economic recovery, the Committee exercised much conservatism in this recommendation.

Additionally, the CIP Committee felt that while some projects were not included in their recommendation, several are very desirable for our community's economic development and quality of life. In particular, projects that improve facilities for older adults and the continued development of Woodville Park should be considered in future plans. It is the Committee's hope that future plans can begin to address these very important projects.

The CIP Committee recognizes that funding a viable, on-going capital plan is a necessary starting point for this process. To that end, the Committee recommends the Board of Supervisors:

- Separate the plan into projects that relate to the maintenance and/or replacement of current facilities and new capital requests. Capital assets cannot simply be put in place and forgotten. Looking at the most current Comprehensive Annual Financial Report, the County has over \$40.0 million in capital assets and the School Division has over \$74.0 million in capital assets. These are historical cost numbers – not what it would cost to replace the assets today. Insufficient funding for maintenance of facilities that are aging but not yet severely deteriorated allows for little more than emergency repair, not a rigorous program of routine inspection and regularly scheduled maintenance and replacement. While the County and School Division have made a large investment in capital assets, there is no identifiable financial means to adequately maintain those assets.
- Begin to fund a facilities maintenance and replacement fund with an increase in the 2014 personal property tax rate at an amount equal to \$.30 of the personal property tax rate. This will generate approximately \$990,000 in FY 2015. The amount should be divided between the County (\$100,000) and the School Division (\$890,000). This amount would be less than

1% of historical cost of County and School Division buildings, which the Committee considers the most minimum amount the County should consider.

- Use excess fund balance in the General Fund of \$1.2 million for the most immediate, urgent capital needs (as recommended by the Committee). (Note: This \$1.2 million is in addition to excess fund balance included in the FY 2014-2018 adopted plan.) Since the County and School Division have had to defer many capital maintenance items, use \$705,450 of this excess fund balance to immediately fund the facilities maintenance and replacement fund. The majority will be allocated to the School Division for those projects where it does not make economic sense to delay any further.
- Consider sweeping (on at least an annual basis) excess fund balance in the General Fund to the Capital Fund. The Board's adopted policy includes this option. For example, included in the adopted FY 2014-2018 Capital Plan is the use of \$1.0 million of excess fund balance for tax assessment and receipting software (\$750,000) and computer aided dispatch software (\$250,000). At this time, these funds remain in the General Fund, which the Committee feels is confusing for both the Board and the community. Sweeping excess funds to the Capital Fund will show a commitment by the Board to use these one-time funds for capital needs.
- Continue to fund a vehicle/equipment replacement fund, but increase the annual amount to a sum equal to \$.30 of the personal property tax rate. (Note: Budget constraints in FY 2014 resulted in a decrease in the contribution to this replacement fund. The Committee recommends restoring the full amount.) It is estimated this will generate approximately \$990,000 in FY 2015, which can be divided 50-50 between the School Division and County. These funds can be used for replacing school buses, County and School Division vehicles, police cars, and other large equipment needs.
- The last payment on the communications system will be made July 1, 2017; therefore, no project requiring a borrowing is included in this recommendation. (Note: There will be an expected drop in annual debt service of approximately \$1.2 million in FY 2018.)

Attached to this memorandum is a spreadsheet summarizing the initial projects presented to the committee, alternatives initiated by the committee, as well as the final project rankings. After much deliberation, the CIP Committee recommends the following **New Capital** projects (see attachments for additional information on these individual projects) for inclusion in a five-year capital plan:

- \$750,000 for tax assessment and receipting software for the Treasurer and Commissioner of the Revenue. This project was included for FY 2015 funding in a prior adopted plan, and work has begun on the project (seeking consultant to assist with defining project scope). Funding for this project will be provided from excess fund balance in the General Fund.
- \$389,761 for the improvement of the Cable Services Program, which is used by both the County and the school division. Funding for this project will be provided by a portion of the Cable TV Franchise Tax as well as Cox Cable capital payments.
- \$368,574 for a Courthouse Screening Wall, which is a security issue at the facility. The funding for this project will be provided from excess fund balance in the General Fund.
- \$55,398 for a Woodville Park Master-Plan update as well as begin site and building design for a possible concessions and/or restroom. The funding for this project will be provided from excess fund balance in the General Fund.
- \$250,000 for new computer aided dispatch software for the E911 center, which will make Gloucester totally interoperable with other radio system partners in the regional communications system. This project was included for FY 2014 in a prior adopted plan, but

the project will be moved out to FY 2016 due to regional system's implementation schedule. The funding for this project will be provided from excess fund balance in the General Fund.

- \$70,578 for replacement of laptops for uniform patrol and investigations. This project will be funded using excess fund balance in the General Fund.

The second category of recommendations considers **Facilities Maintenance & Replacement** projects (see attachments for additional information on these individual projects) with a single line for annual contributions to this fund:

- \$100,000 for pay-as-you-go projects at any appropriate County facility. The funding will be provided by increasing the personal property tax rate.
- \$705,450 for pay-as-you-go projects at any appropriate School Division facility. The funding for this project will be provided from excess fund balance in the General Fund.
- \$890,000 for pay-as-you-go projects at any appropriate School Division facility. The funding will be provided by increasing the personal property tax rate.

The Department of Public Utilities operates as an Enterprise Fund. In order to make the fund more financially viable, the General Fund supported a \$3.8 million borrowing completed late in 2011 to address various issues with the system. At the time of this report, approximately \$2.85 million remains from this borrowing for the following projects:

- A new Utility Yard.
- Consent Order work.
- Water Treatment Plant electrical repairs.
- HVAC and dust collection remediation at the Water Treatment Plant.
- An excavator.

While the Department of Public Utilities with the support of Utility Advisory Committee would recommend the borrowing of an additional \$3.5 million for capital and Consent Order needs, the CIP Advisory Committee is not moving that recommendation forward to the Board of Supervisors at this time based on the following:

- Unknowns relating to a possible regionalization of sewer facilities under a Hampton Roads Sanitation District (HRSD) umbrella.
- Delays and unknowns (necessary tasks and timing of those tasks) relating to the Consent Order.
- Backlog of capital work funded with 2011 bond proceeds.
- Continued fiscal stress on the utility system and possible need for cash infusion from General Fund.

While the proposed projects included in this recommendation are the results of the deliberations of this Committee, the Committee wishes to emphasize the need for continued discussion of capital project funding, maintenance of facilities, cost estimated of future projects, and other capital related issues. Capital planning and budgeting is an essential element of financial management for our County.

**Recommended FY 2015 - FY 2019 CIP**

<b>New Capital Requests</b>		Project Name	Total Cost	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Not Recommended	Critical Not Funded	Deferred
County Administration	Gloucester Active Lifestyle Center (Older Adults)	\$ 3,182,020								\$ 3,182,020	
Comm of Revenue/Treasurer	Tax Assessment & Receipting Software	\$ 750,000	\$ 750,000								
Cable Services	Cable Communications Program	\$ 389,761	\$ 194,880	\$ 194,881							
Library	Bookmobile	\$ 100,000									\$ 100,000
County Public Works	County Office Space (Animal Control)	\$ 328,000									\$ 328,000
County Public Works	Expansion to Carriage Court Storage Bldg	\$ 70,000								\$ 70,000	
County Public Works	Property Acquisition	\$ 854,000									\$ 854,000
County Public Works	Energy Audit and Capital Improvements	\$ 100,000								\$ 100,000	
County Public Works	Courthouse Screening Wall	\$ 368,574	\$ 368,574								
Parks, Recreation & Tourism	Abingdon Park Improvements	\$ 315,244									\$ 315,244
Parks, Recreation & Tourism	Ark Park Improvements	\$ 1,282,213									\$ 1,282,213
Parks, Recreation & Tourism	Beaverdam Park Improvements	\$ 694,271									\$ 694,271
Parks, Recreation & Tourism	Park and Trail Master Plan	\$ 82,500								\$ 82,500	
Parks, Recreation & Tourism	Woodville Park Improvements	\$ 6,193,177	\$ 55,398							\$ 1,550,015	\$ 4,587,764
Public Safety (Sheriff)	Computer Aided Dispatch Software	\$ 250,000		\$ 250,000							
Public Safety (Sheriff)	Armored Personnel Carrier	\$ 230,000									\$ 230,000
Public Safety (Sheriff)	Laptops for Uniform Patrol and Investigation	\$ 70,578	\$ 70,578								
Schools	Renovation of "A" Hall at GHS	\$ 3,150,000									\$ 3,150,000
Schools	Bus Compound Relocation	\$ 6,000,000									\$ 6,000,000
<b>TOTAL REQUESTS</b>		<b>\$ 24,410,338</b>	<b>\$ 1,439,430</b>	<b>\$ 444,881</b>	<b>\$ -</b>	<b>\$ 4,984,535</b>	<b>\$ 17,541,492</b>				
<b>New Capital Funding</b>			FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19				
	Fund Balance Transfer		\$ 494,550	\$ -	\$ -	\$ -	\$ -				
	Operating Revenue (Existing Personal Property)		\$ -	\$ -	\$ -	\$ -	\$ -				
	Operating Revenue (New Source)		\$ -	\$ -	\$ -	\$ -	\$ -				
	Capital Fund Balance		\$ 750,000	\$ 250,000	\$ -	\$ -	\$ -				
	Debt		\$ -	\$ -	\$ -	\$ -	\$ -				
	Dedicated Revenue		\$ 194,880	\$ 194,881	\$ -	\$ -	\$ -				
	<b>Total</b>		<b>\$ 1,439,430</b>	<b>\$ 444,881</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>				

**Recommended FY 2015 - FY 2019 CIP**

<b>Facilities Maintenance &amp; Replacement Fund (Needs New Funding)</b>		Total Cost	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Not Recommended	Critical Not Funded	Deferred
Parks, Recreation & Tourism	Accessibility Improvement to County Parks	\$ 55,000						\$ 55,000		
Public Works	Facilities Maintenance & Replacement Fund	\$ 500,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000			
Public Works	B&G Garage Roof Replacement	\$ 60,500						\$ 60,500		
Schools	Facilities Maintenance & Replacement Fund	\$ 5,155,450	\$ 1,595,450	\$ 890,000	\$ 890,000	\$ 890,000	\$ 890,000			
Schools	Lighting Replacement All Schools	\$ 700,000						\$ 700,000		
Schools	Roofing Replacement Program	\$ 2,735,000						\$ 2,735,000		
Schools	HVAC Replacement Program	\$ 16,775,656						\$ 16,775,656		
Schools	Flooring Replacement - Various Schools	\$ 75,000						\$ 75,000		
Schools	Casework Replacement - Various Schools	\$ 95,000						\$ 95,000		
Schools	Bathroom Renovations - Various Schools	\$ 360,000						\$ 360,000		
Schools	Refurbish Tennis Courts at Gloucester High	\$ 65,000						\$ 65,000		
Schools	Locker Replacement at Peasley Middle	\$ 200,000						\$ 200,000		
Schools	Achilles Bus Loop	\$ 700,000						\$ 700,000		
Schools	Replace Playground Equipment - Various Schools	\$ 360,000						\$ 360,000		
Schools	Paving at GHS Auto Shop Apron and Water/Oil	\$ 80,000						\$ 80,000		
Schools	GHS Sports Complex Concrete Repair	\$ 100,000						\$ 100,000		
<b>TOTAL REQUESTS</b>		<b>\$ 28,016,606</b>	<b>\$ 1,695,450</b>	<b>\$ 990,000</b>	<b>\$ 990,000</b>	<b>\$ 990,000</b>	<b>\$ 990,000</b>	<b>\$ 22,361,156</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding (Needs New Funding)</b>		Total Cost	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Not Recommended	Critical Not Funded	Deferred
	Fund Balance Transfer		\$ 705,450	\$ -	\$ -	\$ -	\$ -			
	Operating Revenue (New Source)		\$ 990,000	\$ 990,000	\$ 990,000	\$ 990,000	\$ 990,000			
	Capital Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -			
	Debt		\$ -	\$ -	\$ -	\$ -	\$ -			
	Dedicated Revenue		\$ -	\$ -	\$ -	\$ -	\$ -			
	<b>Total</b>		<b>\$ 1,695,450</b>	<b>\$ 990,000</b>	<b>\$ 990,000</b>	<b>\$ 990,000</b>	<b>\$ 990,000</b>			

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	Capital Fund Balance		\$ 750,000	\$ 250,000	\$ -	\$ -	\$ -				
	Debt		\$ -	\$ -	\$ -	\$ -	\$ -				
	Dedicated Revenue		\$ 194,880	\$ 194,881	\$ -	\$ -	\$ -				
	<b>Total</b>		<b>\$ 1,439,430</b>	<b>\$ 444,881</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>				

**Recommended FY 2015 - FY 2019 CIP**

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Parks, Recreation & Tourism	Accessibility Improvement to County Parks	\$ 55,000						\$ 55,000		
Public Works	Facilities Maintenance & Replacement Fund	\$ 500,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000			
Public Works	B&G Garage Roof Replacement	\$ 60,500						\$ 60,500		
Schools	Facilities Maintenance & Replacement Fund	\$ 5,155,450	\$ 1,595,450	\$ 890,000	\$ 890,000	\$ 890,000	\$ 890,000			
Schools	Lighting Replacement All Schools	\$ 700,000						\$ 700,000		
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Schools	Bathroom Renovations - Various Schools	\$ 360,000						\$ 360,000		
Schools	Refurbish Tennis Courts at Gloucester High	\$ 65,000						\$ 65,000		
Schools	Locker Replacement at Peasley Middle	\$ 200,000						\$ 200,000		
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Schools	Paving at GHS Auto Shop Apron and Water/Oil	\$ 80,000						\$ 80,000		
Schools	GHS Sports Complex Concrete Repair	\$ 100,000						\$ 100,000		
<b>TOTAL REQUESTS</b>		<b>\$ 28,016,606</b>	<b>\$ 1,695,450</b>	<b>\$ 990,000</b>	<b>\$ 990,000</b>	<b>\$ 990,000</b>	<b>\$ 990,000</b>	<b>\$ 22,361,156</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding (Needs New Funding)</b>		Total Cost	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Not Recommended	Critical Not Funded	Deferred
	Fund Balance Transfer		\$ 705,450	\$ -	\$ -	\$ -	\$ -			
	Operating Revenue (New Source)		\$ 990,000	\$ 990,000	\$ 990,000	\$ 990,000	\$ 990,000			
	Capital Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -			
	Debt		\$ -	\$ -	\$ -	\$ -	\$ -			
	Dedicated Revenue		\$ -	\$ -	\$ -	\$ -	\$ -			
	<b>Total</b>		<b>\$ 1,695,450</b>	<b>\$ 990,000</b>	<b>\$ 990,000</b>	<b>\$ 990,000</b>	<b>\$ 990,000</b>			

## CAPITAL IMPROVEMENTS PROJECT

Gloucester County, Virginia

Project Title  
Tax Assessment & Receipting Software

Department  
Commissioner of the Revenue & Treasurer

Project Description/Justification  
The Commissioner of Revenue and Treasurer currently use software that was purchased in 1998. Generally, departments have developed internal processes to facilitate the use of the software, which is no longer meeting department needs. Additionally, the software has reached the end of its useful life; and there are ongoing concerns about the vendors continued viability.

Current Status (prior approvals, completion percentage)  
Seeking consultant to assist with writing Request for Proposals

Estimated Project Costs  
\$750,000

Funding Sources for Project, if any (Grants, Federal/State Reimbursements)  
Excess Fund Balance in General Fund (Included in a prior capital plan)

<u>Cost</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	<u>Costs Beyond</u>
Estimated Costs	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -
<u>Financing</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	
General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Sources	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000	
<b>Total Funding</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>	

## CAPITAL IMPROVEMENTS PROJECT

Gloucester County, Virginia

Project Title  
Cable Communications Program

Department  
Community Education

Project Description/Justification  
Continued replacement, improvements/enhancements and maintenance of equipment & facilities for cable program.

Current Status (prior approvals, completion percentage)  
Program is currently operating within existing staff resources.

Estimated Project Costs  
\$389,761

Funding Sources for Project, if any (Grants, Federal/State Reimbursements)  
Cable TV Franchise Fees (keep 2% of 5% collected)

<u>Cost</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	<u>Costs Beyond</u>
Estimated Costs	\$ 194,880	\$ 194,881	\$ -	\$ -	\$ -	\$ 389,761	\$ -
<u>Financing</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	
General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Sources	\$ 194,880	\$ 194,881	\$ -	\$ -	\$ -	\$ 389,761	
<b>Total Funding</b>	<b>\$ 194,880</b>	<b>\$ 194,881</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 389,761</b>	

## CAPITAL IMPROVEMENTS PROJECT

Gloucester County, Virginia

Project Title  
 Courthouse Masonry Screening Wall

Department  
 Public Works/Sheriff

Project Description/Justification  
 Masonry wall (brick veneer to match courthouse) approximately 7-feet tall to provide protection for judges as they park their vehicle and enter/exit the building. The perimeter wall requires a gate with access control system to allow credentialed vehicles to enter the parking lot. Judges identified that Gloucester does not offer protection to judges when they park and enter/exit the building.

Current Status (prior approvals, completion percentage)  
 Conceptual stage

Estimated Project Costs  
 \$368,574

Funding Sources for Project, if any (Grants, Federal/State Reimbursements)  
 General Fund

<u>Cost</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	<u>Costs Beyond</u>
Estimated Costs	\$ 368,574	\$ -	\$ -	\$ -	\$ -	\$ 368,574	\$ -
<u>Financing</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	
General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balance	\$ 368,574	\$ -	\$ -	\$ -	\$ -	\$ 368,574	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Funding</b>	<b>\$ 368,574</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 368,574</b>	

## CAPITAL IMPROVEMENTS PROJECT

Gloucester County, Virginia

Project Title  
Woodville Park Improvements

Department  
Parks, Recreation, and Tourism

Project Description/Justification  
Continued development of the park. This partial project would revise the master plan for the park (which will facilitate receipt of possible grant monies) and preliminary engineering for a concessions (with ability to become bathrooms when utilities are available).

Current Status (prior approvals, completion percentage)  
Currently under construction with grant, donations, and County funds.

Estimated Project Costs  
\$55,398

Funding Sources for Project, if any (Grants, Federal/State Reimbursements)  
General Fund

<u>Cost</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	<u>Costs Beyond</u>
Estimated Costs	\$ 55,398	\$ -	\$ -	\$ -	\$ -	\$ 55,398	\$ 6,137,779
<u>Financing</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	
General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balance	\$ 55,398	\$ -	\$ -	\$ -	\$ -	\$ 55,398	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Funding</b>	<b>\$ 55,398</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,398</b>	

## CAPITAL IMPROVEMENTS PROJECT

Gloucester County, Virginia

Project Title  
Computer Aided Dispatch (CAD) Software

Department  
Sheriff

Project Description/Justification  
Current CAD system is 11 years old. As Gloucester has joined the regional CAD operating system, new software would make Gloucester totally interoperable with the other radio system partners in the regional communications system.

Current Status (prior approvals, completion percentage)  
Project was pushed back to FY 16 due to project scheduling by the regional organization

Estimated Project Costs  
\$250,000

Funding Sources for Project, if any (Grants, Federal/State Reimbursements)  
Excess Fund Balance in General Fund (Included in a prior capital plan)

<u>Cost</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	<u>Costs Beyond</u>
Estimated Costs	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	\$ -
<u>Financing</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	
General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Sources	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	
<b>Total Funding</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	

## CAPITAL IMPROVEMENTS PROJECT

Gloucester County, Virginia

<u>Project Title</u> Replacement of Sheriff Laptops									
<u>Department</u> Sheriff									
<u>Project Description/Justification</u> Replacement of laptops for Uniform Patrol with "ruggedized" and Investigations with more portable tablets. Replacement would be 30 laptops for Uniform Patrol and 9 tablets for Investigations.									
<u>Current Status (prior approvals, completion percentage)</u> N/A									
<u>Estimated Project Costs</u> \$70,578									
<u>Funding Sources for Project, if any (Grants, Federal/State Reimbursements)</u> Excess Fund Balance in General Fund									
<u>Cost</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	<u>Costs Beyond</u>		
Estimated Costs	\$ 70,578	\$ -	\$ -	\$ -	\$ -	\$ 70,578	\$ -		
<u>Financing</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>			
General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Fund Balance	\$ 70,578	\$ -	\$ -	\$ -	\$ -	\$ 70,578			
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Other Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total Funding	\$ 70,578	\$ -	\$ -	\$ -	\$ -	\$ 70,578			

## CAPITAL IMPROVEMENTS PROJECT

Gloucester County, Virginia

Project Title  
Facilities Maintenance & Replacement Fund - County

Department  
County

Project Description/Justification  
Capital assets cannot be put in place and forgotten. There is no identifiable financial means to adequately maintain County assets. Begin to fund a facilities maintenance and replacement fund with an increase in the 2014 personal property tax rate at an amount equal to \$.30 of the personal property tax rate.

Current Status (prior approvals, completion percentage)  
N/A

Estimated Project Costs  
\$500,000

Funding Sources for Project, if any (Grants, Federal/State Reimbursements)  
Increase in personal property tax rate of \$.30 to begin funding

<u>Cost</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	<u>Costs Beyond</u>
Estimated Costs	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ -
<u>Financing</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>Total FY 15-19</u>	
General Fund Operating	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Funding</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>					